

# Tamworth Start Up Business Grant Application form

## Applicant details

First Name \_\_\_\_\_

Surname \_\_\_\_\_

Company Name \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_

Description of Business (please provide a brief  
summary of the business)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will your business be registered for VAT (please tick)  
 Yes  No

If YES please state VAT number

\_\_\_\_\_

Company Registration No. (if applicable)

\_\_\_\_\_

Are you a UK Citizen? (please tick)  
 Yes  No

Do you hold a UK Work permit (please tick)  
 Yes  No

## Enterprise for success

I confirm that the applicant has received the appropriate hours of support and guidance through the Enterprise for Success Programme for this application, confirmation  Yes

Signed \_\_\_\_\_

(Blue Orchid Advisor)

Print name \_\_\_\_\_

(Blue Orchid Advisor)

Confirmation Business plan included  Yes

## Bank account details:

Account Name \_\_\_\_\_

Sort Code \_\_\_\_\_

A/c No \_\_\_\_\_

Note: Bank account details will be required as all funding awards are made by BACS payment only.

## Eligibility

What stage is your business at? (please tick)

- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> 0-6 months   | <input type="checkbox"/> 6-12 months  |
| <input type="checkbox"/> 12-18 months | <input type="checkbox"/> 18-24 months |
| <input type="checkbox"/> 24-30 months | <input type="checkbox"/> 30-36 months |

Confirm number of employees between 0-5?  
 Yes  No

Do you plan to operate as/Are you operating as a

- |                                      |  |
|--------------------------------------|--|
| <input type="checkbox"/> Sole Trader | <input type="checkbox"/> Limited Company   |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Social Enterprise |

## Commercial property/ Business registration details

Is the business registered at your home address?  
 Yes     No

Do you need permission to run a business from your home address?  
 Yes     No     N/A

If Yes – has permission been given by the landlord?  
 Yes     No

Business Address (if different to home address)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Post code \_\_\_\_\_

Leasehold/Freehold (*please circle*)

Lease Duration \_\_\_\_\_

## Finance

Total amount applied for (min £500 – max £1,500)

£ \_\_\_\_\_

Breakdown of costs  
(all eligible items must be individually shown)

Description	Amount
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____

## Impact of the grant

What impact will the grant make on sustaining and/or growing your business?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you happy for Tamworth Borough Council to share your information with the GBSLEP Growth Hub partners to make further contact regarding business support available?  
 Yes     No

Tamworth Borough Council reserves the right to change any of the eligibility criteria and details of the grant with no advanced notice.

Any grant awarded will be conditional upon the applicant agreeing to the Council's Terms and Conditions. These terms and conditions form the basis of the agreement between the applicant and the Council. If the applicant accepts the offer, he/she is agreeing to all the Council's Terms and Conditions. Failure to adhere to the terms and conditions may result in recovery of the grant wholly or in part.

Businesses working direct with children and/or adults with care and support needs must have:  
(*Please include relevant documents if necessary*)

An up-to-date safeguarding policy and procedure  
 Yes     No     N/A

Appropriate training and qualifications  
 Yes     No     N/A

Appropriate Disclosure and Barring Service certificates  
 Yes     No     N/A

Signed \_\_\_\_\_

Print name \_\_\_\_\_

Date \_\_\_\_\_